



ITAM

ITAM Mission Support Contract

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Range Sustainment Branch

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ITAM MSC Purpose

- On December 14, 1999 the ITAM Mission Support contract was awarded. It has been established to support:

- Army Installations
- MACOMs
- HQDA
- DoD
- Other Federal agencies

CONUS and OCONUS



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ITAM MSC Scope

- **To provide products and support services in the following areas to support ITAM program goals:**
 - **ITAM Support**
 - **Land Condition Trend Analysis (LCTA)**
 - **Land Rehabilitation and Maintenance (LRAM)**
 - **Geographic Information System (GIS)**
 - **Environmental Awareness (EA)**
 - **Training Requirements Integration (TRI)**
 - **Natural and Cultural Resources**

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ITAM MSC Content

- **Contract awarded to two PRIME contractors:**

- Calibre Services, Inc.
- Kansas State University

- **Is a multiple award, five-year \$50M indefinite delivery/indefinite quantity**

- **Task Orders may be awarded under a Firm Fixed Price (FFP) or Cost Plus Fixed Fee (CPFF) arrangement**



There is no overhead charge for using this

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ITAM MSC Awards

- The Contracting Officer has final decision authority
- TO are awarded based on the best value to the government, not necessarily lowest bid
- TO awards are based on six factors:
 - Technical Capability
 - Technical Approach
 - Key Personnel
 - Past Performance
 - Cost
 - Any other factor the Contracting Officer determines appropriate for that TO
- Competition ☺ , Sole Source ☹

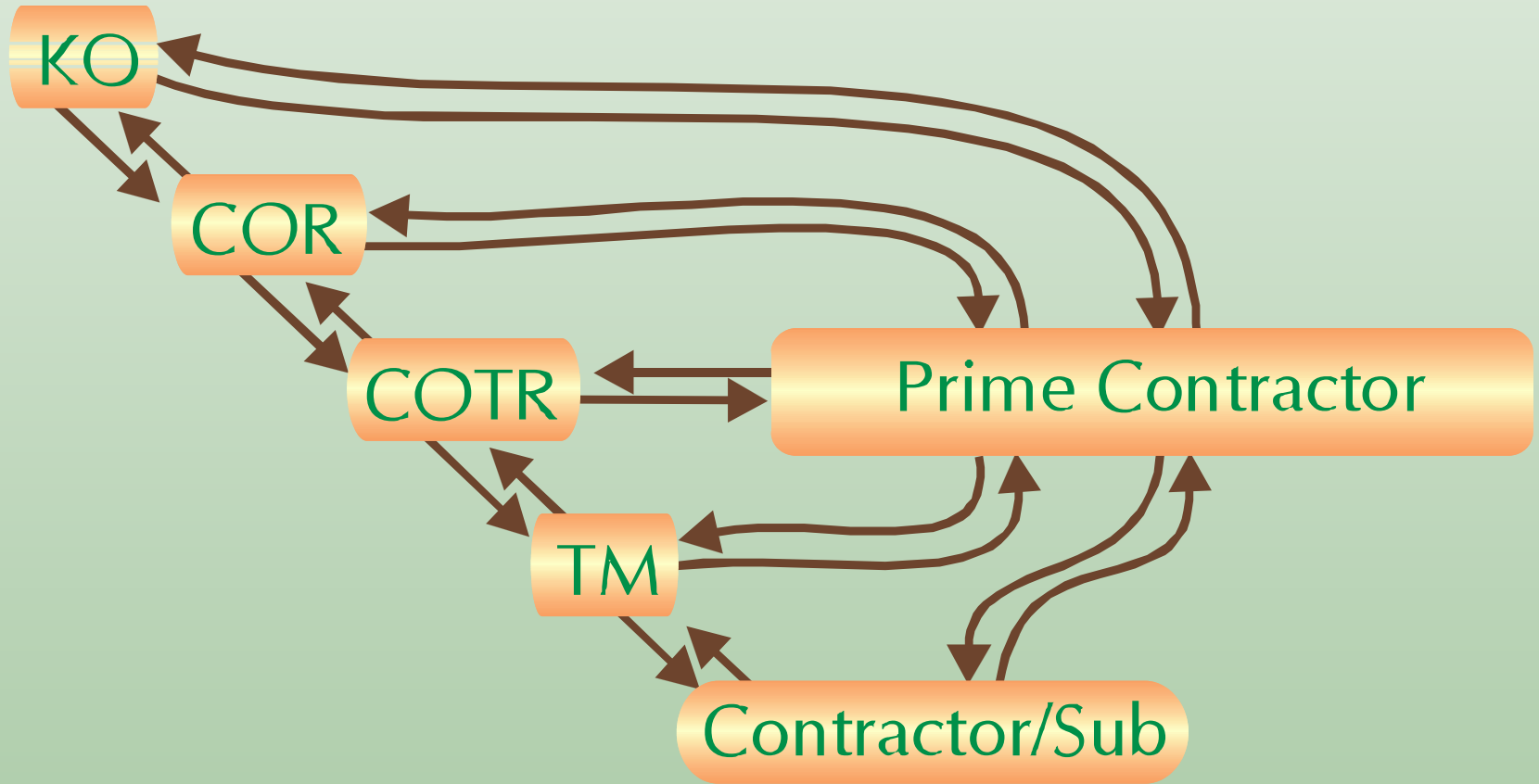


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MSC Organization

Flow



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TO Package - Getting Started

- Know what you need - personnel, tasks, material, equipment, travel, etc.
- Where to go - ITAM MSC SOP, POC
- What to do - complete TO



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TO Package Requirements

- **A complete TO Package consists of:**
 - **TO Checklist and Certification Sheet (App B)**
 - **Statement of Work (App C)**
 - **Independent Government Cost Estimate (App D)**
 - **Nomination of the Contracting Officer Technical Representative (App E)**
 - **Shot-of-Award Planning Memorandum or Military Interdepartmental Purchase Request (MIPR) (App F/H)**

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ITAM MSC Process

- **Complete TO Package, submit to COR**
- **COR checks package, logs it and forwards to Procurement**
- **Procurement processes, sends to both contractors (RFP) with a 10-day turnaround**
- **Contractors submit proposals to Procurement**
- **Procurement forwards to COR for review**
- **COR forwards to Customer for review and approval/recommendation**
- **If accepted...Award, if not...negotiations**

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Things to Remember

- TO Packages ***WILL NOT*** be processed until all items in the package are complete (i.e., signatures, money forwarded)
- Submit TO ***60-90 DAYS PRIOR*** to requested award date
- Year-end funded TO ***MUST*** be submitted prior to 15 August for guaranteed award
- TOs submitted after ***15 August*** have no guarantee of award before the end of the fiscal year



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Your POC

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CALL ME, I'M HERE TO HELP



I T A M



What Your POC Does for You

- Manages and oversees Contract
 - Answers questions
 - Assists in Task Order Package development
 - ***IGCE reviews and conducts negotiations***
 - Keeps process moving
 - Reviews/tracks TO progress at the contract level - MSRs
 - Assists in issue resolution
- “I’m here to assist YOU, wherever/whenever”**

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What Should YOU Do?

- Prepare and submit TO packages months before requirement deadline
- Place as much detail in the SOW as possible
- Be realistic when completing IGCE
- Read Monthly Status Rep
- Report issues up appropriate chain (if necessary)
- Remember Procurement Sensitive Information (PSI)



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PSI

- **PSI information relates to costing information and completed procurement packages**
- **Government personnel are not authorized to provide contract information (other than the Statement of Work) to contractors**
- **COTR Nomination and COTR Designation memos state responsibilities**
- **Contractors must complete a disclosure statement**
- **Contractors must use their contract chain-of-command to request information**

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Benefits of Using the ITAM MSC

- There is no service charge using the contract
- USAEC and SBCCOM do not charge an overhead fee for their services
- Provides significant savings through program efficiency and standardization
- Funds can be mixed and matched, providing a cost savings



**Bottom Line: It has saved the
Army ITAM community over**



Currently...

- **31 TOs awarded/2 Pending awards**
 - **17 HQ DA**
 - **13 Installation (1 Cultural)**
 - **3 MACOM**
- **5 complete**
- **\$14M total expended**
- **\$1.3M saved through negotiation**



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